PLAN ASSESS Occupational therapist assessment / report Manual handling training Physio assessment / report Risk assessments by external specialists Paediatrician reports (Personal Emergency Evacuation Plans) PEEP's Records/reports from other medics Audit (sensory or physical) of school by external specialists Specific plans shared Ensure all equipment is serviced and insured HI/VI reports & liaison Accessibility plans completed ICT assessments completed Accessibility audits completed PHYSICAL & **SENSORY** P&S **REVIEW** DO Site inspection for accessibility plan Physio plans delivered – daily 1:1 or otherwise SEND reviews to update student plans Safe manual handling procedures adhered to Transition information to check future adequate resourcing Personal care/ medical logs completed and funding Personal care procedures and guide lines followed Safe and effective use of specialist equipment